# **Monthly Report**

### September 1, 2007 through September 30, 2007

#### **Project Title**

Montana Department of Transportation (MDT) One Stop Shop for Traveler Information

## **Principal Investigator**

Michael Berman Program Manager PBS&J

#### **Research Assistants**

The work performed under this contract has been performed by PBS&J with the assistance of our subcontractors, Current Transportation Solutions and ETC Institute.

#### Introduction

This first monthly report covers the period from September 1, 2007 through September 30, 2007. During that month, the PBS&J team continued gathering information on user needs and began assembling the implementation plan.

The next section provides an overview of the project objective. The report then provides an overview of the progress completed during the previous month, and compares anticipated budget and work to the project schedule.

## **Project Objective**

The objective of this project is to develop an implementation plan for a one-stop shop for traveler information, with a focus on traveler information needs for the transportation-disadvantaged, including the elderly, disabled, and poor. In addition, the plan should address traveler information needs for tourists.

#### **Work Progress**

We performed the following tasks:

- Contacted constituencies not represented at the focus groups to gather additional information.
- Began synthesizing the implementation plan from the previous research conducted by the project team.

## Issues

There are no current issues.

# **Major Accomplishments or Discoveries**

The major accomplishment this month was the completion of information gathering from other constituencies and the beginning of the implementation plan.

# **Work Projection**

During the next month, we plan to complete the following activities:

• Complete a draft of the implementation plan.

# **Financial Report**

Table 1 on the following page shows the current financial status of the project as of the end of August, 2007. Note that the financial summary lags behind the progress report by one month.

Task         Initial Cost         to Date         Expended         Remaining         Remaining           Finalize Research Plan         \$ 7,318         \$ 5,680         77.6%         \$ 1,638         22.4           Review Transportation Information Systems         \$ 8,685         \$ 6,900         79.5%         \$ 1,785         20.9           Identify Current Technologies         \$ 9,349         \$ 6,400         68.5%         \$ 2,949         31.3           Review existing MT Information Services         \$ 8,043         \$ 3,500         43.5%         \$ 4,543         56.9           Determine Public and User Needs         \$ 35,000         \$ 13,384         38.2%         \$ 21,616         61.4           Determine Additional Needs         \$ 12,753         \$ 4,000         31.4%         \$ 8,753         68.0           Determine Best Options         \$ 4,559         \$ 1,678         36.8%         \$ 2,881         63.3           Recommend Implementation Approach         \$ 3,757         \$ 2,900         77.2%         \$ 857         22.4           Review Funding Options         \$ 3,446         \$ 3,283         95.3%         \$ 163         4.5           Review TranPlan 21         \$ 2,075         \$ 2,044         98.5%         31         1.5           I	Task         Initial Cost         to Date         Expended         Remaining         Co           Finalize Research Plan         \$ 7,318         \$ 5,680         77.6%         \$ 1,638         22.4%           Review Transportation Information Systems         \$ 8,685         \$ 6,900         79.5%         \$ 1,785         20.5%           Identify Current Technologies         \$ 9,349         \$ 6,400         68.5%         \$ 2,949         31.5%           Review existing MT Information Services         \$ 8,043         \$ 3,500         43.5%         \$ 4,543         56.5%           Determine Public and User Needs         \$ 35,000         \$ 13,384         38.2%         \$ 21,616         61.8%           Determine Additional Needs         \$ 12,753         \$ 4,000         31.4%         \$ 8,753         68.6%           Determine Best Options         \$ 4,559         \$ 1,678         36.8%         \$ 2,881         63.2%           Recommend Implementation Approach         \$ 3,757         \$ 2,900         77.2%         \$ 857         22.8%           Review Funding Options         \$ 3,446         \$ 3,283         95.3%         \$ 163         4.7%           Review TranPlan 21         \$ 2,075         \$ 2,044         98.5%         31         1.5% <t< th=""><th></th><th>unt</th><th>Amour</th><th>ent</th><th>Expended</th><th></th><th></th><th></th></t<>		unt	Amour	ent	Expended			
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